

Thursday, November 1, 2018

**DoubleTree by Hilton
Toronto Downtown**
108 Chestnut St
Toronto ON M5G 1R3

Faculty

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Richard Steinecke
Steinecke Maciura LeBlanc

Program Objectives

This program is designed to provide professional regulators with a comprehensive orientation to the discipline process. At the conclusion of the session, participants will have an understanding of:

- Relevant principles of administrative law
- Roles of various participants in the hearings process
- Activities that occur prior to a hearing
- Procedures associated with the hearings process
- Responsibilities of panel members

Discipline Orientation Committee

- **Tina Langlois**, College of Medical Radiation Technologists of Ontario (Chair)
- **Eyal Birenberg**, College of Optometrists of Ontario
- **Aoife Coghlan**, College of Occupational Therapists of Ontario
- **Genevieve Plummer**, Ontario College of Pharmacists
- **Ravi Prathivathi**, College of Nurses of Ontario

CONDUCTING A DISCIPLINE HEARING



Basic Program

8:30 a.m. – 9:00 a.m.
**Registration and
LIGHT CONTINENTAL BREAKFAST**

9:00 a.m. – 9:30 a.m.
Introduction and Legal Framework
Topics include: applicable legislation, jurisdiction, the public interest, confidentiality, disclosure, allegations, penalties and costs

9:30 a.m. – 10:00 a.m.
Video of a Discipline Hearing

10:00 a.m. – 10:30 a.m.
Principles of Administrative Law
Topics include: nature of a hearing, natural justice, transparency, burden of proof and accountability

10:30 a.m. – 10:45 a.m. BREAK

10:45 a.m. – 11:00 a.m.
Fitness to Practice (FTP)
Topics include: how the FTP process differs from discipline, definition of incapacity

11:00 a.m. – 11:30 a.m.
Pre-Hearing Procedures
Role play will focus on the Pre-Hearing Conference and the goal of narrowing the issues, coming to an agreed statement of fact, and developing joint submissions on penalty

11:30 a.m. – 12:15 p.m.
**Roles of Various Participants in the
Hearing Process**

Discussion will focus on the roles of panel members, prosecution and defence counsel, independent legal counsel, intervenors, media, experts, witnesses, court reporters, and staff

**12:15 p.m. – 1:00 p.m. LUNCH
(provided)**

1:00 p.m. – 2:30 p.m.
The Discipline Hearing
Through role play, attendees will experience an abbreviated contested hearing

2:30 p.m. – 2:45 p.m. BREAK

2:45 p.m. – 3:00 p.m.
The Discipline Hearing (continued)

3:00 p.m. – 4:00 p.m.
Responsibilities of Panel Members
Discussion will focus on panel member conduct prior to, during, and after the hearing by using real case examples of situations where panel member conduct is questioned

4:00 p.m. – 4:15 p.m.
Concluding Remarks and Evaluation

All registrations will be confirmed via fax or email within five (5) business days of receipt of the form. If you do not receive a confirmation, please contact the Federation office by phone (416-493-4076), fax (1-866-814-6456), or email (info@regulatedhealthprofessions.on.ca)

See Registration Form for rates and payment information.